



Chemical and Allied Products plc is the licensee of AkzoNobel for Nigeria & a subsidiary of **uac** of nigeria plc.
2 Adeniyi Jones Avenue, Ikeja, Lagos. Tel: 08159493070 P. O. Box 21072, Ikeja.
E-mail: careline@capplc.com Website: www.capplc.com

Directors

Awuneba Ajumogobia
Chairman
David Wright (British)
Managing Director
Kayode Garrick
Muhibat Abbas
Bolarin Okunowo
Udo Okonjo

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **Annual General Meeting of Chemical and Allied Products Plc** will be held at **No 2 Adeniyi Jones Avenue, Ikeja, Lagos** on **Friday June 19, 2020** at **10am** in order to transact the following businesses:

ORDINARY BUSINESS

1. To lay before the members the Audited Financial Statements for the year ended December 31, 2019 and the Report of the Directors, Auditors and Audit Committee thereon;
2. To approve the appointments of the following directors:
 - (i) Mrs. Awuneba Ajumogobia
 - (ii) Mr. David Wright
 - (iii) Mrs. Udo Okonjo
3. To re-elect the following Directors retiring by rotation:
 - (a) Mrs. Bolarin Okunowo
 - (b) Mrs. Muhibat Abbas
4. To authorize the Directors to fix the remuneration of the Auditors;
5. To elect members of the Statutory Audit Committee.

Dated this 18th day of May, 2020

BY ORDER OF THE BOARD

AYOMIPO WEY
COMPANY SECRETARY
FRC/2013/NBA/00000003124

NOTES

1. COMPLIANCE WITH COVID-19 RELATED DIRECTIVES AND GUIDELINES

The Federal Government of Nigeria, State Governments, Health Authorities, and Regulatory Agencies have each issued a number of directives and guidelines aimed at curbing the spread of Covid-19 in Nigeria. Particularly, the Lagos State Government prohibited the gathering of more than 20 People whilst the Corporate Affairs Commission issued Guidelines on holding of Annual General Meetings by



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proxy. The convening and conduct of this Annual General Meeting shall be done in compliance with these directives and Guidelines.

2. PROXY

Any member of the Company entitled to attend and vote at this meeting is also entitled to appoint a proxy to attend and vote in his/her stead. A proxy need not be a member of the Company. A proxy form must be completed and deposited at the office of the Company's Registrar, Africa Prudential Plc, 220B Ikorodu Road, Palmgrove, Lagos or sent via email at cxc@africaprudential.com not later than 48 hours before the time fixed for the meeting.

3. ATTENDANCE BY PROXY

In line with the CAC Guidelines, attendance at the AGM shall be by proxy only. Shareholders are required to appoint a proxy of their choice from the list of nominated proxies below:

- (i) Mrs. Awuneba Ajumogobia
- (ii) Mr. David Wright
- (iii) Ms. Ayomipo Wey

4. STAMPING OF PROXY

The Company has made arrangement at its cost for the stamping of duly completed and signed proxy forms submitted to the Company's Registrars within the stipulated timeline.

5. LIVE STREAMING OF THE AGM

The AGM will be streamed live. This will enable shareholders and other stakeholders who will not be attending physically to follow the proceedings. The link for the AGM live stream would be made available at the Company's website at www.capplc.com

6. CLOSURE OF REGISTER

The Register of Members and Transfer Books will be closed from June 4, 2020 to June 10, 2020 both days inclusive for the purpose of updating the Register of Members.

7. NOMINATION TO THE STATUTORY AUDIT COMMITTEE

Pursuant to Section 359(5) of the Companies & Allied Matters Act, Cap C20 Laws of the Federation of Nigeria, 2004, any member may nominate a shareholder as a member of the Audit Committee by giving notice in writing of such nomination. Such notice shall reach the Company Secretary at least 21 days before the Annual General Meeting. The Securities & Exchange Commission's Code of Corporate Governance for Public Companies has indicated that members of the Audit Committee



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should have basic financial literacy and should be able to read Financial Statements. We therefore request that nominations be accompanied by a copy of the nominee's curriculum vitae.

8. RIGHT OF SECURITIES' HOLDERS TO ASK QUESTIONS

Shareholders and other holders of the Company's securities have a right to ask questions not only at the Meeting, but also in writing prior to the Meeting, and such questions must be submitted to the Company on or before June 16, 2020.

9. UNCLAIMED DIVIDENDS

Shareholders who are yet to claim their outstanding dividends are hereby advised to complete the e-dividend registration form by downloading the Registrar's E-Dividend Mandate Activation Form, which is available at http://sec.gov.ng/wp-content/uploads/2016/04/Afric-Prudential-EDMMS-Form_2018.pdf, and submit to the Registrars at Africa Prudential Plc, 220b Ikorodu road, Palmgrove Lagos or their respective Banks for the purpose of claiming their outstanding dividends.

10. BIOGRAPHICAL DETAILS OF DIRECTORS FOR RE-ELECTION/APPROVAL

The biographical details of the directors submitted for re-election/approval are contained in the Annual Report and on the Company's website at www.capplc.com.

11. E- ANNUAL REPORT

In order to improve delivery of our Annual Report, we have inserted a detachable Form to the Annual Report and hereby request Shareholders who wish to receive the Annual Report of Chemical and Allied Products Plc in an electronic format to complete and return the Form to the Registrars for further processing. In addition, Annual Reports are available online for viewing and download from our website at www.capplc.com



PROXY FORM

Annual General Meeting of Chemical and Allied Products Plc to be held on June 19, 2020 at No 2 Adeniyi Jones Avenue, Ikeja, Lagos at 10.00am.

**Chemical and Allied Products Plc
RC 4551**

THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS AND IS TO BE USED AT THE ANNUAL GENERAL MEETING TO BE HELD ON JUNE 19, 2020

I/We.....
.....
.....

(Name of Shareholder(s) in block letters)

Being a member/members of CHEMICAL AND ALLIED PRODUCTS PLC, hereby appoint Mrs. Awuneba Ajumogobia or failing her, Mr. David Wright or failing him, Ms. Ayomipo Wey as my/our proxy to vote for me/us and on my/our behalf at the Annual General Meeting of the Company to be held on June 19, 2020 at 10am and at any adjournment thereof. Unless otherwise instructed, the Proxy will vote or abstain from voting as he/she thinks fit

Dated this day of 2020

Shareholder's signature:

NOTE

Please sign this form and deliver or post it to reach the Registrar, Africa Prudential Plc, 220B Ikorodu Road, Palmgrove, Lagos or via email at cxc@aficaprudential.com not later than 48 hours before the meeting and ensure that the proxy form is filled, dated and signed.

Provision has been made on this form for Mrs. Awuneba Ajumogobia or Mr. David Wright or Ms. Ayomipo Wey to act as your proxy, who will attend the meeting and vote on your behalf at the meeting.

If the Shareholder is a Corporation, this form must be under its common seal or under the hand of a duly authorised officer or attorney.

In the case of Joint Shareholders, any of them may complete the form, but the names of all Joint Shareholders must be stated.

ORDINARY BUSINESS		FOR	AGAINST	ABSTAIN
1.	To lay before the members the Audited Financial Statements for the year ended December 31, 2019 and the Report of Directors, Auditors and Audit Committee thereon.			
2.	To approve the appointment of the following Directors:			
	2.1 Mrs. Awuneba Ajumogobia			
	2.2 Mr. David Wright			
	2.3 Mrs. Udo Okonjo			
3.	To re-elect the following Directors retiring by rotation:			
	3.1 Mrs. Bolarin Okunowo 3.2 Mrs. Muhibat Abbas			
4.	To authorise the Directors to fix the remuneration of the Auditors.			
5.	To elect members of the Statutory Audit Committee			
Please indicate, by marking 'X' in the appropriate space, how you wish your votes to be cast on the resolutions set out above.				

Before posting the above form, please tear off this part and retain for admission at the meeting.

ADMISSION CARD

**CHEMICAL AND ALLIED
PRODUCTS PLC (RC4551)
ANNUAL GENERAL MEETING**

Please admit the Shareholder named on this Admission Form or his or her duly appointed proxy to the Annual General Meeting of the Company to be held on June 19, 2020 at 10am at No 2 Adeniyi Jones Avenue, Ikeja, Lagos Lagos.

Name of Shareholder

Address of Shareholder

Number of Shares held

Signature of Shareholder

This admission card must be produced by the Shareholder in order to gain entrance into the Annual General Meeting

Ayomipo Wey
Company Secretary
2, Adeniyi Jones, Ikeja Lagos